

FFIS Specific Course Syllabus Requirements

Here are the specific syllabi requirements adopted by FFIS on October 19, 2016. In addition to the mandatory syllabus content required by the College Course Syllabus Policy (7.6.10), all syllabi in our department must also include:

4.2 Course Schedule

4.3 Examination and Assignment Due Dates

4.4 Course Withdrawal Deadline

4.5 Behavioral Expectations for Students, including Appropriate Use of Technology. The following Common Partial Statement on Student Use of Technology must be added to syllabi: ***“No unauthorized use of technological devices.”*** (adopted on February 15, 2017).

4.14 Final Examination Date and Time

4.15 Grading Scale*

4.16 Language of the course* (eg. for administrative purposes this course syllabus is in English but the course will be conducted in French/Italian)

Two additional syllabus requirements were adopted by FFIS on August 17th, 2017:

- The catalog course description must be included.
- The official department name (French, Francophone, and Italian Studies) must be included.

*We added these last two numbers to part 4.0 Recommended Syllabus Content of the College Course Syllabus Policy.